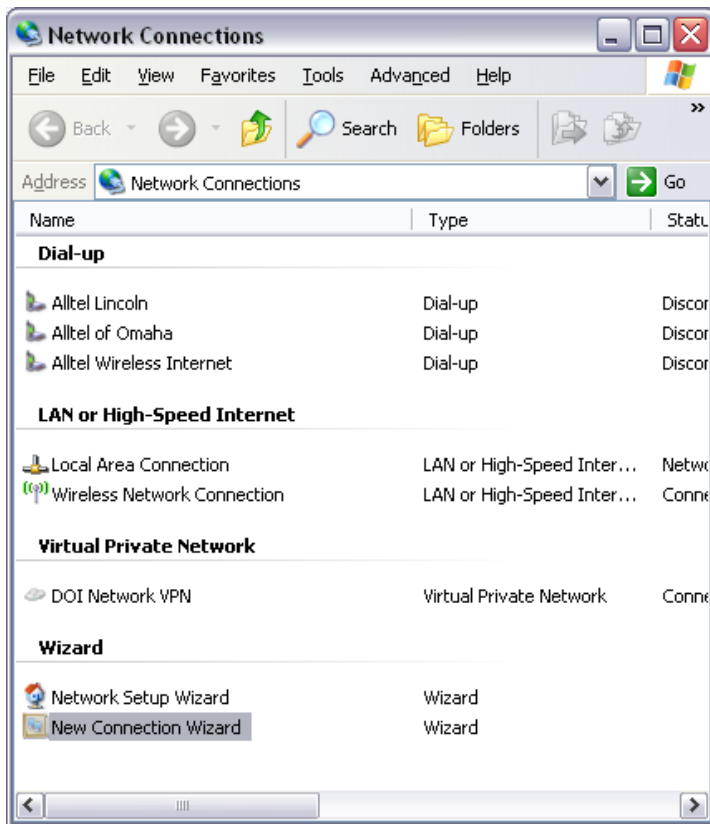


This will setup a VPN Connection to the State of Nebraska network.

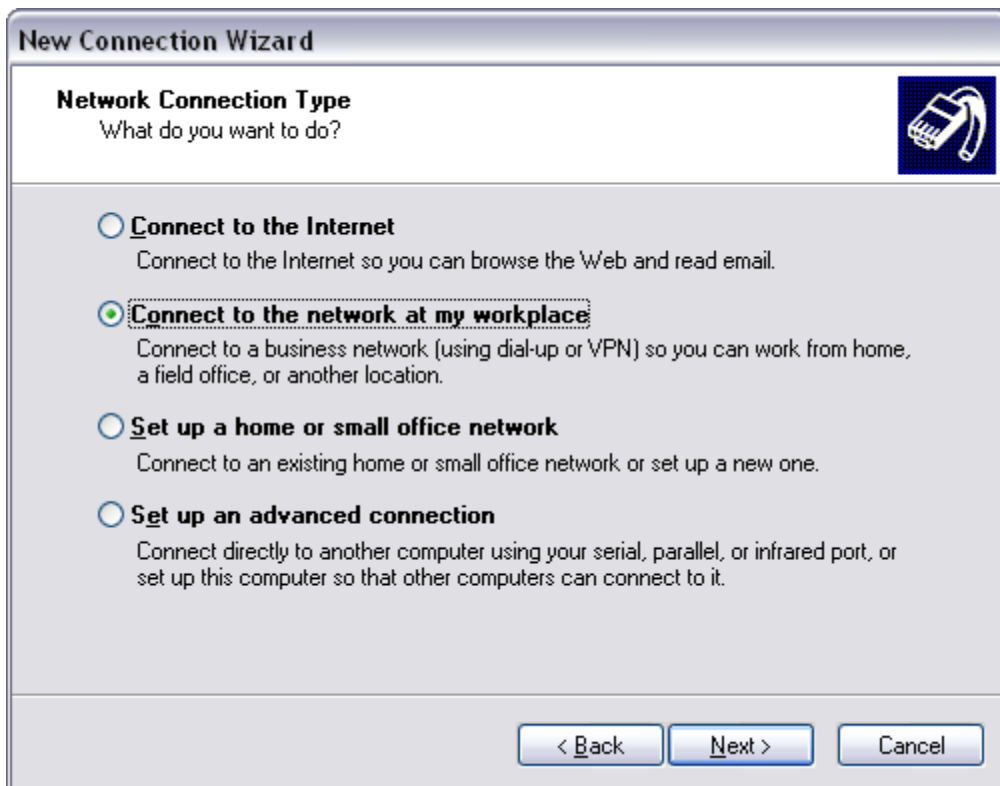
Click on Start, open the Control Panel, and run the Network Connections icon.



Run the New Connection Wizard.



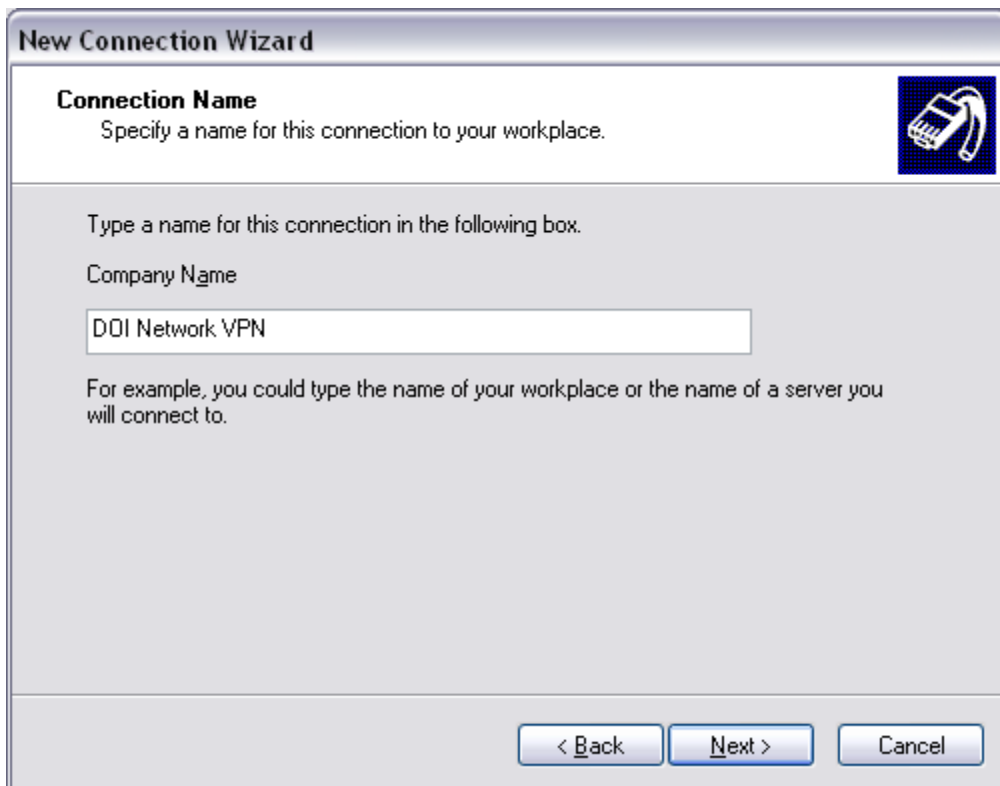
Click on the Next button.



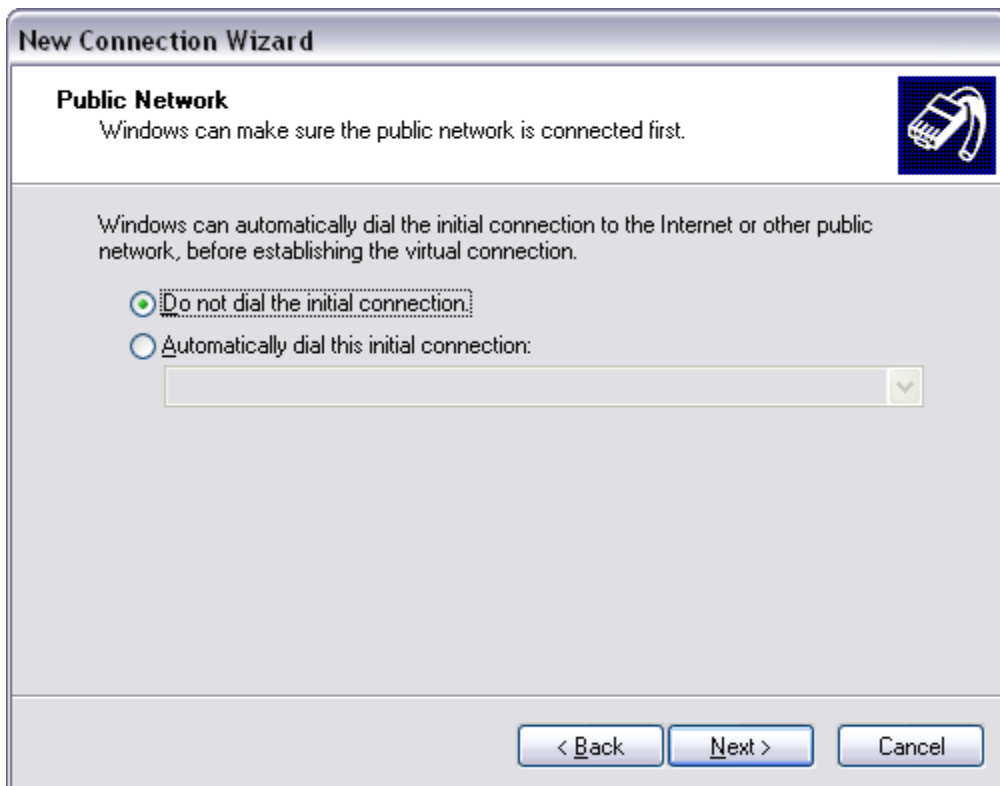
Select "Connect to the network at my workplace" then click on the Next button.



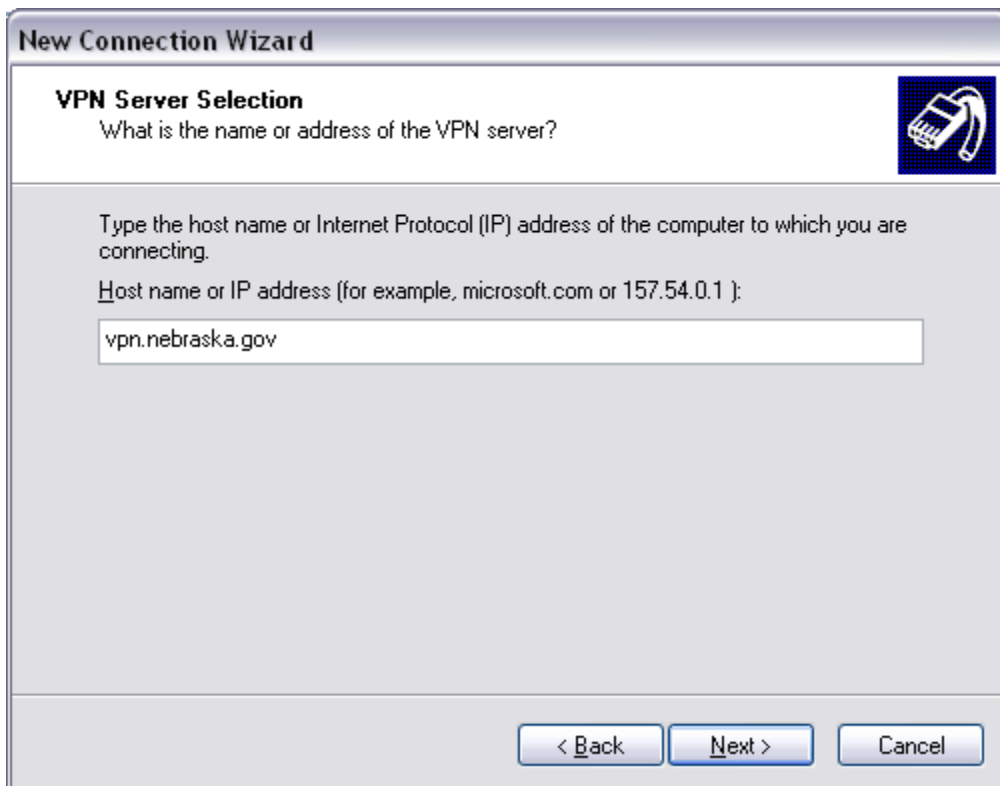
Select "Virtual Private Network connection" then Next.



Type "DOI Network VPN" for Company Name and then Next.



Select "Do not dial the initial connection" then Next.

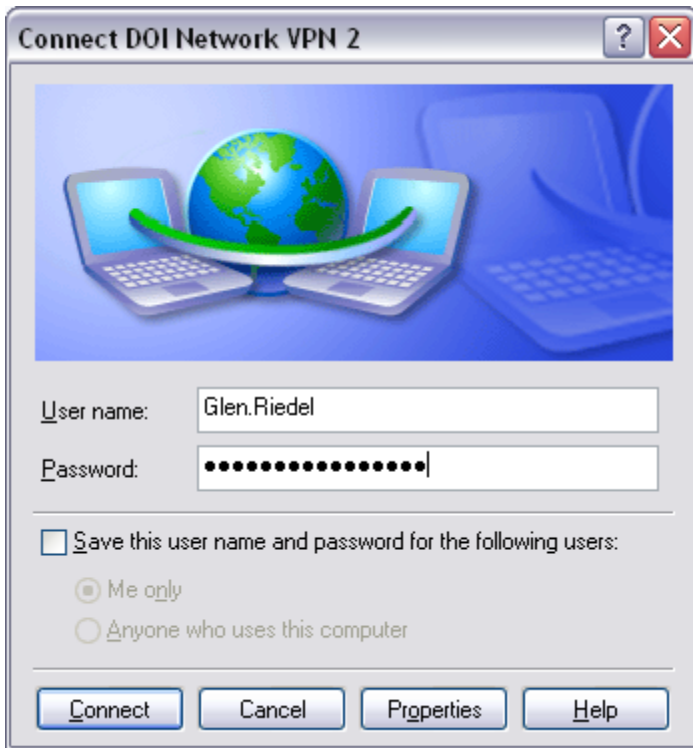


Type in "vpn.nebraska.gov" then Next.



Select "Add a shortcut to this connection to my desktop" then Finish.

An Icon labeled "DOI Network VPN" has been placed on your desktop for easy access.



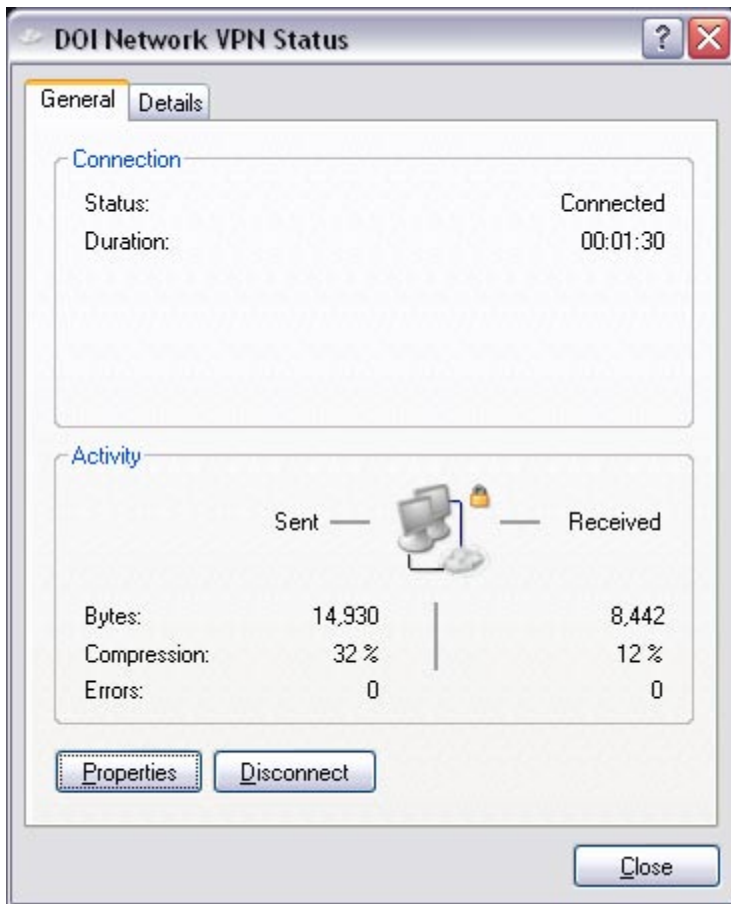
Type in your Email Account Username in the form of FName.LName (period separation) and enter your Email Account Password and select Connect.



You may get the screen above. If the Domain is blank, type "STN" for the domain then OK. If the Username and Domain is correct, then re-enter your password and then OK.

It should inform you that you are connected.

To disconnect from the VPN, run the DOI Network VPN icon located on your desktop.



Select the Disconnect button.

If you have any questions or problems, please call the DOI Help Center at 471-2443.