

License Renewal by Lines of Authority

Updated 11/2025

LOA	Type	User	Renewal Period	Renewal Requirements	Resident CE Requirements
Accident & Health or Sickness	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	21 hours of CE + 3 hours of Ethics 24 Hours Total
Business Entity (Producer Agency License)	Producer Agency	Business Entity	Renews every even year on April 30th	www.NIPR.com	NA
Crop/Hail	Producer Limited Line	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	3 hours of CE + 3 hours of Ethics 6 Hours Total
Funeral	Producer Limited Line	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	6 hours of CE + 3 hours of Ethics 9 Hours Total
Funeral Director	Producer Limited Line	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com Current Funeral Director & Embalming certificate	3 hours of CE + 3 hours of Ethics 6 Hours Total
Independent Review Organization		Business Entity	Every 2 Years on the anniversary date of the issuance of the license	Proof of accreditation by a nationally recognized private accrediting entity	NA
Insurance Consultants		Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on June 30th.	www.NIPR.com If the Department has not reviewed and approved your Consultant Contract, then we would need a copy of your Insurance Consultant contract to review.	21 hours of CE + 3 hours of Ethics 24 Hours Total
Life	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	21 hours of CE + 3 hours of Ethics 24 Hours Total
Managing General Agent		Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	Proof of Surety Bond Bond Requirements (004)	No CE is required for renewal
Motor Club Representative		Individual	License does not expire as long as one active motor club appointment is maintained	Perpetual License	NA

LOA	Type	User	Renewal Period	Renewal Requirements	Resident CE Requirements
Navigator		Individual & Business Entity	Renews Annually on Issue Date (Ind & Agency)	Must provide documentation that they have completed federal training and CE requirements authorizing applicant to act as a Navigator	No CE is required for renewal
Personal Lines	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	21 hours of CE + 3 hours of Ethics 24 Hours Total
Pet	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	NA
Portable Electronics	Agency Producer Limited Line	Business Entity	Annually on April 30th	Any updates to the list of locations in the state at which the vendor intends to offer insurance coverage.	NA
Pre-Need Broker	Producer Limited Line	Individual	License does not expire	Perpetual License	NA
Pre- Need Seller	Producer Limited Line	Business Entity	Every 5 Years on the anniversary date of the issuance of the license	Renewal Application Balance Sheet Blank copy of Agreements	NA
Prepaid Legal	Producer-Other	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	No CE is required for renewal
Property & Casualty	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	21 hours of CE + 3 hours of Ethics 24 Hours Total
Public Adjusters	Public Adjuster	Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	www.NIPR.com Proof of Surety Bond (\$20,000) If not already on file	21 hours of CE + 3 hours of Ethics 24 Hours Total
Reinsurance Intermediary		Individual & Business Entity	Annually on April 30th	www.NIPR.com	No CE is required for renewal
Rental Car	Agency Producer Limited Line	Business Entity	Annually on the anniversary date of the issuance of the license	List of rental locations and authorized employees	NA

LOA	Type	User	Renewal Period	Renewal Requirements	Resident CE Requirements
Self-Storage Facility		Business Entity	Annually on the anniversary date of the issuance of the license	List of self-service storage facilities and authorized employees writing insurance.	No CE is required for renewal
Surety	Producer Limited Line	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	No CE is required for renewal
Surplus Lines		Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	www.NIPR.com Residents must have an active NE P&C producer license Non-residents should have an active surplus lines license in their home state	No CE is required for renewal
Title		Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	www.NIPR.com Proof of Surety Bond - \$100,000	6 hours of CE + 3 hours of Ethics 9 Hours Total
Travel	Producer Limited Line	Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	www.NIPR.com	No CE is required for renewal
Utilization Review Agent		Business Entity		Approval or accreditation by the American Accreditation HealthCare Commission/URAC A statement detailing any changes in the information or documentation filed with the initial application	No CE is required for renewal
Variable Life & Variable Annuity	Producer	Individual	Every 2 Years based on the producers birth month and year	www.NIPR.com	No CE is required for renewal
Viatical Settlements Broker		Individual & Business Entity	Individual renews every 2 Years based on the producers birth month and year. Agency renews annually on April 30th.	www.NIPR.com Proof of Surety Bond - If no life license	Life Licensed - No CE is required for renewal Not Life Licensed 12 hours of Life CE + 3 hours of Ethics 15 Hours Total

Non-resident agencies that do not hold the same license type in their resident state will not be able to apply for non-resident license renewals via NIPR.com.